



HOME SCHOOL AGREEMENT

Mission Statement

St Mary Magdalene Academy is a Christian community of learning. We aim to nurture young people to become high achievers and to discover their vocation in a global society.

The responsibilities of the School are to:

- deliver the curriculum as required by the DfE in accordance with the Mission Statement
- contact home if there are concerns over attendance, punctuality, standard of work, behaviour or the welfare of the child
- promote equality of opportunity for all connected with the school regardless of race, culture, gender, religious belief, class, physical ability or sexuality
- meet the reporting and assessment requirements laid down by law
- arrange Parents' Evenings during which progress will be discussed
- set regular, appropriate homework
- keep parents/carers informed of school events
- make available all school policies for parents/carers to consult
- observe and enforce the guidelines set out in the School's ICT Handling Policy.

The school cannot take responsibility for money or personal items which are lost at school.

The responsibilities of parents/carers are to:

- ensure that their child arrives at school punctually
- ensure that their child arrives at school in the correct uniform
- inform the school if illness by telephone on the first day of absence
- ensure that no time is lost from the school term except due to significant illness
- notify the school of any events at home which could affect their child's progress at school
- be supportive of school rules, sanctions and policies
- encourage their child to adhere to and respect the guidelines set out in the School's ICT Handling Policy
- support attendance at church services
- support their child in achieving their full potential at school
- permit their child to walk to offsite venues in the local area for authorised activities under the supervision of staff
- agree for the child to be following the school's revision and study guidelines and plans off-site when he/she is preparing for public examinations
- check the pupil diary on a weekly basis for notes and other communication
- attend Parents' Evenings.

Please note: the Headteacher can authorise non-medical absences in exceptional circumstances but permission must be obtained from the Headteacher prior to absence. These requests are dealt with on a case-by-case basis using the form which can be downloaded from the web-site or collected from Reception.

The responsibilities of pupils are to:

- arrive at school on time every day and to be punctual to lessons
- sign in the late book if they arrive after close of registration
- arrive at school in the correct uniform, with the correct books and equipment for that day
- bring **no** valuables, large amounts of money or items not allowed onto school premises e.g. expensive electrical items, cigarettes, alcohol or drugs
- switch off their mobile phones and keep them out of sight in their bags at all times during school
- follow all school rules and act upon requests by members of staff
- adhere to and respect the guidelines set out in the school's ICT Handling Policy
- treat all members of the school community and visitors with respect
- try their hardest at all times, complete all homework to the best of their abilities, ask for help if they need it and catch up with any work missed through absence
- refrain from using offensive language in school, on school trips and at any activity related to school

- pass on any letters or other messages between home and school
- be a good advocate for the school both inside and outside school.

Under no circumstances must any pupil smoke, drink alcohol, gamble or take drugs on or near school premises, on the journey to or from school, or when on a school trip.

We expect our pupils to pursue excellence, show initiative and positively enhance the life of the community.

School Sanctions

1. Staff may detain pupils for 30 minutes after school without contacting parents. Daily lunchtime detentions will be held for lateness to school and other minor behaviour or uniform infringements.
 2. If pupils are to be detained for a longer period, parents/carers will be given 24 hours' notice.
 3. Pupils who are unable to attend a specific detention must produce a parental note for exemption.
- Please refer to the school's Behaviour Policy for further information on school sanctions.

Health & Safety at Work Act: Schools are covered by this Act of Parliament and pupils are therefore expected to:

- exercise personal responsibility for safety of self and classmates
- observe standards of dress consistent with safety and/or hygiene (this precludes unsuitable footwear, jewellery, knives and other items considered dangerous)
- use and not wilfully misuse, neglect or interfere with equipment or property provided for their safety.

Headteacher signature _____

I agree with the terms of admission and agree to support the policies of the school

Parent/Carer name (in block capitals) _____

Parent/Carer signature _____ Date _____

Pupil name (in block capitals) _____

Pupil signature _____ Date _____